

Date: Tuesday, December 24, 2002

Subject: Summary of Eastern Washington Stormwater Project Management Meeting - 12/12/02

E-mail from: Ross Dunfee (assisted by Bill Moore, Karen Dinicola and Dave Moss)

To: the Steering Committee, the Manual Subcommittee and the Model Program Subcommittee

At the end of our last meeting it was agreed that I would meet with Ecology and TetraTech to sort through the various comments of the draft documents, then categorize and prepare for our January 16, 2003 meeting in Moses Lake. This e-mail is an attempt to explain the process and help organize for the January 16th meeting. Hopefully, this will help make time more efficient for everyone and maybe we can process the comments more quickly.

Ecology, TetraTech and I met on December 12th and sorted through the comments. TetraTech has prepared an Index that identifies who commented and when. That Index and the comments for both the Manual and Model Program are attached herewith. Also attached is a project Schedule which we will need to review and confirm on January 16th.

PUBLIC COMMENTS: The public comments are in two documents: one document for the Manual, and another for the Model Program. These documents are a compilation of all the comments we received, and are not the original submittals. Each of you who will be attending the January 16th meeting will need to print the documents attached herewith. I hope that your printer is in good working order.

[The original submittals (comments) we received are on the project FTP site, if you are interested in seeing them.]

Note that the FTP site has been recently updated:

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> A. If you are using Internet Explorer:
> FTP Site - ftp://ewstormwater@12.129.210.51/
>
> B. If you are NOT using Internet Explorer, but
> are using another browser like WS_FTP then,
> the new site is: ftp://12.129.210.51
> the UserID is: ewstormwater
> ( there is no password )
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DRAFT RESPONSES: Additional documents that you will need to bring to the meeting are DRAFT responses to be discussed by the Subcommittees. Each Subcommittee member will need to print its DRAFT responses and, at the meetings, the Subcommittees will either agree, disagree and rewrite, or simply make slight modifications. The DRAFT responses (first cut) for the Model Program are included with the comments herewith. The DRAFT responses for the Manual are currently being developed, and will be forwarded to you (or placed on the FTP site) in early January, at least a week before the January 16th meeting.

JANUARY 16 MEETING FORMAT: The meeting on the 16th will begin with a joint session of both Subcommittees to discuss some common areas of interest and try to set some ground rules for wading through a large number of comments. The Subcommittees will then separate to

determine comment responses. I am suspicious that the Model Program Subcommittee will accomplish its work by noon. From 1:00 p.m. to 2:00 p.m. we will have four 15-minute presentations/discussions from: Washington Consulting Engineers (ACEC), US Postal Service, Ten-Cities, and Transportation Improvement Board. The purpose is for each of these entities to make suggestions of how changes to the Draft Documents will resolve their concerns.

Once the Model Program Subcommittee has completed its work, their Steering Committee members need to join the Manual Subcommittee to work through those comment responses. In order to make intelligent responses and logical decisions, the entire Steering Committee needs to participate in responding to the Manual comments.

The Manual Subcommittee will build momentum (like a well-maintained locomotive) by preparing responses for the least controversial Chapters and working toward the more complex. Unless the Manual Subcommittee changes the order, the Subcommittee will prepare responses as follows: General Comments, Core Elements 1, 2, 3, 7 and 8, Chapters 1, 3, 7 and 8. DRAFT responses for the Manual will be on the FTP site early in January, as noted above. You will be notified when they are available.

FUTURE MEETINGS: In subsequent meetings, the Manual Subcommittee will continue with: Core Elements 4, 5 and 6, Chapters 4, 5 and 6, bibliography, glossary and anything left over. DRAFT responses for those sections will be available after our January 16 meeting. Additionally, we are hoping that by the time we get to the most difficult Chapters we will have some information available from the extra consultant work we are planning to assist in answering the key hydrology/biology questions.

There is a lot to do in January, February and March of 2003. We are down to some of the most difficult issues to deal with. I look forward to logical, sound and brief debate, where we respect all opinions yet come to appropriate decisions. Let me thank you in advance for finishing this process in a positive and productive fashion. All of Eastern Washington will benefit because of your hard work and dedication to developing a quality and useful product.

ENJOY THE HOLIDAYS: See you in January.

Call me if you have any questions: (509) 786-5611.

Ross

Attachments:

Index of Comments

Manual 1st Draft Comments

Model Program Comments and Draft Responses

Project Schedule